

Slidell Jr. High School  
Parent/Student Handbook  
2016-2017

School Phone: (985) 641-5914  
<http://slidelljunior.stpsb.org>

Principal:  
Patrick Mackin

Assistant Principals:  
Tasha Carroll  
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Administrative Assistant:  
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Athletic Director:  
Bill Gallagher

**Welcome to Slidell Junior High, home of the Tigers! All of the policies contained in this handbook are in place for the purpose of helping to create a safe and positive learning environment for all of our students. If you have any questions, please don't hesitate to contact the school.**

### **Vision**

A school where we truly believe all students can achieve, where teachers and students have meaningful relationships, where students are physically and emotionally safe, and where teachers work collaboratively to plan effective lessons.

### **School-wide Expectations**

**Respect  
Responsibility  
Resolution**



## **ACADEMIC ACHIEVEMENT**

### **Honors**

There is limited space for placement in honors classes. The criteria used for 7<sup>th</sup> and 8<sup>th</sup> grade honors placement include the following:

- A score of Advanced or Mastery on the LEAP tests or a NPR of 85% or higher
- An “A” or “B” final grade from the previous year in that subject area
- Teacher recommendation

If the student earns less than a B in the class, the school will recommend that your child be transferred to an on-level class. Honors placement is done prior to the start of the school year.

### **National Junior Honor Society**

The National Junior Honor Society of secondary schools is an organization with the purpose to create enthusiasm for scholarship; to stimulate a desire to serve the school and the community; to promote leadership; to develop character; and to encourage a high regard for freedom and justice and mature participation and responsibility in civic involvement.

Membership is granted to those students selected by the faculty council after receiving nominations from each junior high teacher. To be eligible for nomination, a student must have attended Slidell Junior High School for one semester and maintained a 3.7 average with no grades lower than a “C”. Membership is never considered on the basis of grades alone. Potential members are evaluated for leadership qualities; the ability to serve the school and its community willingly and enthusiastically; to demonstrate the highest standards of honesty, reliability, morality, and ethics; and for demonstrating civic and family involvement with mature participation and responsibility.

## **GRADING POLICY**

The grading policy for St. Tammany Parish Schools is:

A	93-100
B	85-92
C	75-84
D	67-74
F	66 and below

### **Honor Roll**

Students who achieve a minimum 3.5 GPA or who earn all A’s and B’s on the report card, will be recognized quarterly for honor roll achievement.

### **Report Cards and Progress Reports**

In the middle of each nine-week period, progress reports are given to all students in all subjects. Report cards are issued to all students on the THURSDAY following the end of each nine-week period. Parents can check the St. Tammany Parish website to monitor students’ grades and progress throughout the school year. ([www.stpsb.org](http://www.stpsb.org)) Please call the school for more information.

## **ATHLETICS**

We encourage all interested students to tryout for athletic teams. A copy of a recent physical (valid for 1 year) signed by a physician must also be submitted before the student can try out.

Some of the requirements for eligibility are:

- Students need to be under the age of 15 years or 15 after September 1.
- Students must have at least a 1.5 grade point average to play and no more than two **“F’s”** on each nine weeks report card.
- At tryouts, students are expected to perform a battery of skills suitable for the sport that they are trying out for.
- Students are expected to be at all tryouts. Exception: excused absence only.
- Students must have a good recommendation from teachers and administration.
- Any student held back in the eighth grade, who has played two (2) years in junior high (7, 8) will not be eligible the following year.
- Please visit the Athletic Department link on our school’s website for more information.

Our athletes publicly represent SJH and are expected to exhibit appropriate behavior both at school and on the field/court.

- Any student who receives an in-school suspension will not be eligible to participate in or attend the next scheduled game or any game scheduled on the day(s) student is in ISS.
- Any student suspended from school will not be eligible to participate in any games scheduled for the next five school days and must serve a minimum one game suspension.
- Any student who receives two out-of-school suspensions or a combination of three in- and out-of-school suspensions during an athletic season will be dismissed from that team.
- Any student who has three out-of-school suspensions will not be eligible to participate in athletics for the rest of the school year.

## **ATTENDANCE REQUIREMENTS**

**Regular school attendance has a positive effect on students’ success. Students and parents should refer to the Parish Handbook for all state and parish policies regarding excessive and excused absences.**

- If your child is absent, please have him/her bring a signed written note to student services, with the following information, upon returning to school:
  - the date the excuse was written
  - the date(s) of the absence
  - the reason of the absence
- It is the student’s responsibility to check with his/her teachers to set up a schedule for completion of all work missed. The student has an equal number of days in which to make up the work as was missed.
- In order to participate in extra-curricular events after school, students are required to be in attendance for at least half a day on the day of the event.
- If a student is to be out for three or more days, assignments should be requested and can be picked up the following day.
- St. Tammany Parish automatically sends home notification letters of excessive absences. Students absent more than 10 days may be retained.
- It is important that students remain on campus before school, during the school day or after school while waiting for transportation.

### **Check Out Procedures**

- Any student who needs to leave school due to illness should be checked out through student services.
- Only individuals listed on the student's emergency card may check the student out. Picture identification is required.

### **Tardy Policy**

All students are expected to arrive to school and class on time. Students tardy to school should report to student services to receive a tardy slip. A parent is expected to accompany their child and sign him/her in. Tardiness to school will only be excused for those reasons stated in the St. Tammany Parish Handbook. Students will receive a warning for the first unexcused tardy to school within a semester, and will receive consequences, beginning with a lunch detention for subsequent unexcused tardies. Consequences for unexcused tardies to class will follow school disciplinary policies beginning with the 3<sup>rd</sup> tardy to class (i.e. administrative detention, Saturday detention, in-school support and suspension). Teachers will keep track of student tardies to their classes and will complete a Louisiana Department of Education School Behavior Report to be submitted to the office after the third tardy.

### **BALLOONS, FLOWERS and CANDY SALES**

Balloons and flowers should not be delivered or brought to school because of the safety hazard on busses and the distraction they cause in classrooms and hallways. Candy from non-school sponsored organizations or individuals cannot be sold at school.

### **BULLYING**

We encourage all of our students to be respectful of each other. Bullying is a pattern of behaviors with the intention of hurting another student and that involves a power imbalance between students. Peer conflict (mutual arguments, disagreements, name-calling, etc.) does not normally constitute bullying. It is important that incidents of bullying are reported to the school counselor or administration. All reports will be fully investigated. The consequences for bullying will be determined by administration and may include:

- Verbal warning; conference with student; counseling for student
- Saturday detention
- In-school suspension; student/parent/teacher/principal conference required
- Suspension or recommendation for expulsion

Please refer to the District Handbook for Students and Parents for more information.

### **BUS POLICY**

- The bus driver is responsible for the safety and well-being of all students while they are on the bus. It is important that students are respectful and follow bus rules.
- Students who violate bus regulations or who in any way endanger themselves or others by misconduct on the bus will be reported by the bus driver to the principal or assistant principal. Appropriate discipline consequences will be assigned.
- A student who must ride a bus other than his/her own, must have a signed written request to the principal from his/her parents. The note should be brought to the front office before school and picked up after lunch. The approved note is to be given to the bus driver in order to ride the bus.

- For purposes of eligibility to attend dances, field trips and other extracurricular activities, a bus suspension will be equivalent to an In-School Suspension.

## **CAFETERIA**

Our cafeteria provides nutritionally balanced, low-cost or free breakfast and lunch to our students each school day. As an alternative, students are allowed to bring a breakfast and/or lunch from home to eat here at school. Glass containers are not allowed on campus. In order to lessen disruptions, outside food deliveries will not be allowed.

Meal costs:

Breakfast	.75
Lunch	1.55

Lunch and breakfast fees can be paid online by accessing the online fee payment link on the school's website or by sending payment to the cafeteria manager. You can find out your child's lunch balance by calling the cafeteria directly at 643-1316 or by having your child ask for the balance at lunch time. Students whose balance is \$10 or more will be required to go to the front office and contact a parent prior to eating lunch.

## **CARNEGIE CREDIT ELECTIVES**

Many of our students are enrolled in a High School Carnegie Unit Credit elective. All Carnegie credit classes are taught by a high school certified teacher and will transfer to the student's high school transcript. For more information, please call the school.

## **CELL PHONES/OTHER ELECTRONIC DEVICES**

Cell phone use disrupts the educational process and can become a safety issue. Students found with a visible device or in use of a device at school will have it confiscated and will be referred to the office for discipline. A parent will need to pick up the device in the main office. Please encourage your child to leave their devices at home. School personnel will not investigate stolen or lost cellphones and/or electronic devices.

## **CONFISCATED ITEMS**

Valuables such as iPods, expensive jewelry, and large amounts of money should not be brought to school. We cannot accept responsibility for these items. Please talk with your child to help ensure that expensive items are not brought to school. Headphones/earplugs should also not be brought to school.

## **SCHOOL DRESS/UNIFORM CODE**

Please refer to the St. Tammany Parish **District Handbook for Students and Parents.**  
***Extremes in style will be defined and determined by the school administration.***

- Polo Shirts – forest green or heather gray, long or short sleeve, school logo optional.
- Pants – Cotton twill pants, shorts, or skirts of an appropriate length in regular khaki or the lighter color, commonly known as sand, are allowed. No other colors, fabrics, or cut-offs are allowed. Pants may not be decorated in any manner.

- All pants for males must be secured at the waist, according to STPSB policy.
- Pants that have holes or rips may not be worn.
- Baseball caps, bandanas, and athletic headbands may not be worn.
- Students are not allowed to have any type of body piercing or body markings.
- Extreme styles of ear piercings are not allowed.
- Students are required to follow district policy regarding hair styles, length and color.
- Oversized belt buckles are not permitted.
- Students should not bring glass perfume/cologne bottles to school.
- A school uniform shirt must be worn under all outwear. Hoods may be worn outside on cold days.
- Shoes – Closed toe shoes or sandals with a back. No flip flops or slippers of any kind, (including slipper boots) are allowed.
- School administration will follow the school disciplinary process in addressing students out of uniform.
- Students are required to wear the school-issued ID badge to school each day. The cost of a replacement ID is five dollars. Students who forget to wear their ID will be required to purchase a temporary ID for one dollar as soon as they arrive on campus. Students not wearing an ID will be subject to disciplinary consequences. If the ID is defaced in any way, the student will be required to purchase a replacement ID.

### **Uniform Specifications**

- Polo shirts that are excessive in length will have to be tucked in.
- Wind pants, sweat pants, jeggings or pajama pants are not permitted.
- Uniforms may not be altered or accessorized in an attempt to circumvent the mandatory uniform policy (long sleeved button down shirt worn over the uniform, etc.)
- T-shirts under uniforms should be tucked in.

### **EXTRA-CURRICULAR ACTIVITIES**

Extra-curricular activities at the school are provided to enrich our regular academic programs. Attending one of these functions is an important part of the junior high experience. Students are expected to behave in a manner that positively represents a Slidell Jr. High Tiger. Students will not be allowed to attend any extra-curricular activity on the evening of a day when the student was suspended from school or in in-school suspension. Students attending athletic events should stay on the side of the field/court that is designated for our fans.

For safety reasons, students are expected to be picked up after the completion of an activity. Any student not picked up within 15 minutes of the ending time, will not be allowed to attend the next scheduled night activity.

### **Dance/Special Event Guidelines**

- Only SJHS students will be allowed to attend events.
- Students, who have been on any type of suspension (in or out of school suspensions) during the eight school weeks leading up to the dance, may not attend the dance.
- Students with more than one out of school suspension and/or more than ten major office referrals during the school year will not be eligible to attend dances.
- Eligible students must have the appropriate form completed and signed by the parent or guardian before he/she will be allowed to purchase a ticket to the dance.
- Students must attend school on the day of the event. Any student that is absent will not be permitted into the event.
- In order to purchase a dance ticket, students must be current on all fines.

### **FIELD TRIPS**

When field trips are scheduled by a teacher or club sponsor, permission must be given by the parent for the student to attend the field trip. Although field trips are educational, they are also a privilege and a student must maintain a satisfactory disciplinary record in order to attend. An appropriate school uniform is required on all field trips.

### **Field Trips and 8<sup>th</sup> Grade Picnic**

Field trips and the 8<sup>th</sup> Grade picnic are rewards for those students who have exhibited positive behavior throughout the school year. In order to be eligible to attend a field trip/picnic, a student cannot have any of the following:

- More than one out-of-school suspension
- More than two in-school suspensions
- More than a combination of two out of school and in-school suspensions.
- More than 10 major office referrals
- Outstanding fines
- Less than a 1.5 GPA for first 3 quarters (8<sup>th</sup> grade picnic)
- 4<sup>th</sup> Quarter Out of School Suspension

*\*Note: For purposes of eligibility to attend dances, field trips and other extracurricular activities, a bus suspension will be equivalent to an In-School Suspension.*

### **HALLWAYS**

Any student in the hall during class periods must have a written pass from a teacher. Between classes, students should “walk and talk” rather than congregating.

### **LIBRARY POLICY**

We encourage all students to learn to use the library for their pleasure and for class assignments.

- The library will open each school day at 7:10 a.m. and close at 2:45 p.m. Students must have a pass from a teacher or a note from a parent to be admitted before school.
- Books on the open shelves are checked out for two (2) weeks. Reference books may not be checked out.
- Books on reserve may be checked out for a 2-day period.



- Overdue library books are charged a fine of \$.10 a day.
- Lost books must be paid for by students.
- Students who owe fines or have overdue library books will not be allowed to check out books.

## **LOCKERS**

Lockers are assigned to students at the beginning of the school year by the homeroom teacher. Every locker has a school regulation lock. Students are required to keep their lockers locked at all times. Students should be responsible for the contents of their locker and must retain the locker that was assigned to them. Combination locks are only allowed in the locker room and should not be placed on hallway lockers. Locker problems should be reported to the homeroom teacher. Students are allowed to go to lockers at the 7:25 am bell, after 2<sup>nd</sup> hour, after lunch and at dismissal.

*\* Please see important note about PE lockers under the Physical Education section.*

## **MEDICATION POLICY**

If your child requires medication during the school day, please refer to the St. Tammany Parish Guidelines in the Parish Handbook. If you have any questions concerning medication for long term or short term use, please contact student services. If your child requires only short-term medication, we recommend (if possible) it be scheduled around school hours.

## **PHYSICAL EDUCATION**

In order to secure personal belongings, students are required to bring a combination lock to PE daily. The PE uniform consists of green shorts and a white shirt. Refer to the district dress code on length of shorts.

## **POSITIVE BEHAVIOR INTERVENTION SUPPORT (PBIS)**

### **School-wide Expectations:**

**RESPECT  
RESPONSIBILITY  
RESOLUTION**

### **Hallway Rules**

Walk to the Right  
Continue to move  
Keep your hands to yourself  
Don't Get Caught by the Bell

### **Bus Ramp Rules**

Walk quietly to your bus  
Be Quiet  
Be Safe

### **Cafeteria Rules**

Keep your place in line  
Use inside voice

### **Bathroom Rules**

Flush/Wash Hands  
Throw away trash  
No Horseplay

### **Outside Rules**

Keep it fun  
Keep it safe  
Keep it clean  
Keep Hands to Yourself

### **Gym Rules**

Walk safely through alley  
Go to class as soon as you

Keep your area clean  
Use appropriate table manners

are dressed out  
Dress appropriately

### **Main Office Rules**

Be Polite  
Be Quiet  
Please Wait Patiently

## **Consequences**

### **Administrative Detention**

Administrative Detention is held after school from **2:35 – 3:35 PM.**

### **Saturday Detention**

Saturday detention will begin at 8:00 a.m. and end at 12:00 p.m. **School uniforms MUST be worn in order to be admitted.** Students not in uniform will not be allowed to serve the detention. If a student misses a Saturday detention additional consequences will be issued. **Parents may send a note with their child to school on their first day back following a missed Saturday detention and the detention may be rescheduled ONCE if the note is deemed a legitimate absence by the administrator.**

### **In-School Suspension**

In-School Suspension is provided as an alternative to out of school suspension in certain situations. Students not meeting the expectations in ISS will be suspended out of school.

### **Suspensions and Expulsions**

Refer to the St. Tammany Parish **District Handbook for Students and Parents.** Offenses not specifically covered by the handbook will be handled at the discretion of the administration.

### **SOCIAL BEHAVIOR**

Students are expected to maintain high standards of social behavior at all times. Public displays of affection in any form should be avoided on school grounds or at any school sponsored event.

### **SOCIAL MEDIA**

Use of social media on campus is not allowed per the parish handbook. Inappropriate use of social media or text messaging that violates the privacy of other students or causes a disturbance on campus may be met with serious disciplinary consequences.

### **SEXUAL HARASSMENT POLICY**

Slidell Junior High School is committed to providing a safe and stable climate for all students, free from sexual harassment by other students, teachers, parents, and staff members.

The purpose of the St. Tammany Parish School Board is to provide public education for the school-aged children of St. Tammany Parish. Sexual harassment is a violation of the law and School Board policy and will not be tolerated, condoned, or overlooked. The board requests and encourages persons associated with the school system to report such harassment to the specified person from the list that will be maintained on a bulletin board or other visible place in every building under the control of the school system.

Sexual harassment as defined by the St. Tammany Parish School Board's policy on sexual harassment includes unwelcome sexual advances, requests for sexual favors, and / or other verbal or physical conduct of a sexual nature.

### **MANDATED CHILD SEXUAL ABUSE PREVENTION EDUCATION AND REPORTING PROGRAM**

- As mandated by the St. Tammany Parish School Board, students in grades K-8 will receive instruction on the topic of child sexual abuse prevention, education, and reporting.
- All materials that will be used in the instruction may be previewed by contacting the school administration.
- We would also like to encourage you to talk with your children about this topic as well as other general safety issues.

### **STUDENT MESSAGES**

In order to minimize classroom disruptions, parent messages for students will be given between classes.

### **TECHNOLOGY**

Computers and the internet are available in classrooms and in the library for student use. Students are required to have a signed **technology use agreement** on file in order to use school technology equipment. Students are expected to treat all equipment with care.

### **TEXTBOOKS**

Student use of textbooks carries with it the basic responsibility of proper use and good care. Parents will assume the responsibility for replacement cost for any lost or damaged textbook.

### **TIGER FAMILIES**

Each Slidell Junior High student will be part of a Tiger Family. Tiger Families are groups of 12-15 students with a leader who is a teacher or administrator. The purpose is for each student to have at least one adult on campus who really knows them and who can help the student with academic or other concerns. Tiger Families will meet for 35 minutes, once or twice a month.

### **TRANSPORTATION**

- **Students who do not ride school buses should not be on campus prior to 6:55.**
- Students are allowed to ride bikes to school but must get off and walk their bike to the bike rack when on campus. Bikes should be locked.
- Parents should not drop off or pick up students in the faculty parking lot unless there is inclement weather.
- Car riders should be picked up on Pennsylvania Avenue outside the cafeteria. Students are not allowed to leave the designated car pick up area and enter a vehicle. This practice creates a safety hazard. Students not following this procedure are subject to discipline.
- Students should not be on campus after 2:45 pm unless participating in a school-sponsored club/team event.
- Parents should contact the transportation department at **898-3373** to request a change in bus assignment.

## **VISITORS**

Parents of students are always welcome. In order to ensure the safety of our students, visitors are required to register in the office and wear a visitor's pass.

## **ZAP (Zeroes Aren't Permitted)**

Slidell Junior High School's faculty believes one of the keys to academic success is completion of all assignments. In order to demonstrate commitment to that belief, a ZAP policy (Zeroes Aren't Permitted) will be in effect on a school-wide scale. First, teachers will take care to assign meaningful and engaging work that connects to academic standards. If a student does not turn in an assignment by the due date, he or she will be given every opportunity by the teacher to complete the work for partial credit. If the work is still not completed, students will be referred to after school ZAP Hall to complete the work. This additional intervention will serve to minimize the possibility that a student will receive a zero and increase their likelihood of academic achievement.

**Please don't hesitate to contact the school office anytime you have questions or concerns. Our goal is to provide a safe and enriching academic environment for all of our students.**

**SLIDELL JUNIOR HIGH SCHOOL  
BELL SCHEDULE  
2015 - 2016**

<b>First bell</b>	7:25
<b>Homeroom</b>	7:30-7:35
<b>1<sup>st</sup></b>	7:35 – 8:28
<b>2<sup>nd</sup></b>	8:31 – 9:24
<b>3<sup>rd</sup></b>	9:27 – 10:20
<b>4<sup>th</sup></b>	10:23 – 11:16

<b><u>First Lunch</u></b>		<b><u>Second Lunch</u></b>	
<b>Lunch</b>	11:16 – 11:40	<b>5<sup>th</sup></b>	11:19 – 12:12
<b>5<sup>th</sup></b>	11:44 – 12:37	<b>Lunch</b>	12:12 – 12:37

<b>6<sup>th</sup></b>	12:41 – 1:34
<b>7<sup>th</sup></b>	1:37 – 2:30

## Student Login and Password Page

Homeroom Teacher \_\_\_\_\_

### Security Questions answers.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**CHANGING PASSWORDS:** Each month you will be prompted to change your password. You must follow the guidelines posted in the library and classrooms.

**Aug.** - Login: \_\_\_\_\_ Password: \_\_\_\_\_

**Sept.** - Login: \_\_\_\_\_ Password: \_\_\_\_\_

**Oct.** - Login: \_\_\_\_\_ Password: \_\_\_\_\_

**Nov.** - Login: \_\_\_\_\_ Password: \_\_\_\_\_

**Dec.** - Login: \_\_\_\_\_ Password: \_\_\_\_\_

**Jan.** - Login: \_\_\_\_\_ Password: \_\_\_\_\_

**Feb.** - Login: \_\_\_\_\_ Password: \_\_\_\_\_

**Mar.** - Login: \_\_\_\_\_ Password: \_\_\_\_\_

**Apr.** - Login: \_\_\_\_\_ Password: \_\_\_\_\_

**May** - Login: \_\_\_\_\_ Password: \_\_\_\_\_

### Additional Login Information

Site - \_\_\_\_\_ - Login: \_\_\_\_\_ - Password: \_\_\_\_\_

Site - \_\_\_\_\_ - Login: \_\_\_\_\_ - Password: \_\_\_\_\_

Site - \_\_\_\_\_ - Login: \_\_\_\_\_ - Password: \_\_\_\_\_

Site - \_\_\_\_\_ - Login: \_\_\_\_\_ - Password: \_\_\_\_\_

# SJH SCHOOL MAP

